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| **Inspector Name** |  | **Company Name** |  |
| **Date** |  | **Time** |  |
| **Tank No.** |  | **Location/Ship** |  |
| **Fuel Cell Contact Name** |  | **Fuel Cell Owner Contact No.** |  |

| **Citation** | **INSPECTION ITEMS** | **CONDITION** | **INSPECTOR**  **INITIALS** |
| --- | --- | --- | --- |
| **SAT/UNSAT\*** |
|  | **Section One: Fuel Cell Readiness** |  |  |
|  | Check fuel cell for overfilled condition to prevent spill during transport. |  |  |
|  | Is nozzle properly placed in holster (or bucket) securely with hose stowed so it will not drag the ground during transport? |  |  |
| 009-07  P. 3.7.7.7 | Are spill cleanup materials in good condition & does spill kit contain useable cleanup materials (not wet) and stored with the fuel cell? |  |  |
| 009-07  P. 3.7.7.6 | Are signs posted at the storage tank designating ownership and contact numbers in the event of emergency? |  |  |
| 009-07  P. 3.7.7.5 | Are 2 dry chemical fire extinguishers with an Underwriters Laboratory rating of at least 60-B:C are attached to the fuel cell? |  |  |
| 009-07  P. 3.7.7.1 | Is fuel cell of a double-wall construction or have integral cofferdam sized to exceed tank capacity? |  |  |
|  | No damage to fuel cell, hoses, or equipment that will cause spill or leak of fuel. If so, call number on fuel cell. |  |  |
|  | **Section Two: Hazard and Fuel Cell Condition** |  |  |
| 9 VAC 5-91-130 A.7. | Secondary containment or berm/dike in good condition |  |  |
| 9 VAC 5-91-130 A.7. | Containment berm (if applicable) free of excess standing water or oil. |  |  |
| 9 VAC 5-91-130 A.7. | Fill port used for filling fuel cell is closed (secured). |  |  |
|  | Fuel cell, hosing, and other components are located in a place where they are protected from damage due to other operations, including moving vehicles. |  |  |
| 9 VAC 5-91-130 A.7. | Base of fuel cell free of high grass, weeds, and debris. Also no materials (rags, gloves, debris) on top of fuel cell. |  |  |
| 9 VAC 5-91-130 A.7. | Fuel cell surface visually inspected for areas of rust and other deterioration. |  |  |
| 9 VAC 5-91-130 A.7. | Ground surface around fuel cell and containment structure checked for signs of leakage. |  |  |
|  | Spill kits shall be made up at a minimum: 5 gallon container with sealable lid; 2.5-3 gallons of spill dry; hand broom and dust pan; and 2-4 oily pads. |  |  |
| Allnn Email from D. Kriz on 7-11-14 | Notify EHS if spill occurred (call EHS Non-Emergency 215-2121) and leave date, time, amount spilled, time cleanup completed, and name and phone number of caller. |  |  |

\*For any UNSAT response, use the **Remarks** section to provide the following:

* Description of the discrepancy;
* Person contacted (name, date, time, & response);
* Any immediate corrective action(s) completed; and
* Recommended follow-up corrective action(s).

| **REMARKS:** |
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**FORM INSTRUCTIONS:**

1. Fuel Cell Owner/Operator to complete Sections 1 and 2 and submit this form to internal EHS Department Administration support for filing via email to [lstokes@nassconorfolk.com](mailto:lstokes@nassconorfolk.com).
2. If any UNSAT conditions are found, notify the contact listed on fuel cell for correction of the UNSAT condition prior to movement or usage of the fuel cell.
3. Place comment in the remarks section about any UNSAT condition, the repair or correction needed, and who was contacted to fix it.